

Windermere Parks and Recreation - Agenda
August 22, 2013

In order to maintain a 1 hour time schedule, the committee will address the monthly agenda items only unless time remains for New Business discussion at the end. Agenda items should always be submitted in advance for committee consideration.

- I. Approval of Minutes from July 25, 2013
- II. Town Manager Report- Robert Smith, Parks and Recreation Updates
- III. Liaison Report- Jim O'Brien, Town Council Meeting Updates

Old Business

- IV. Events
 - Requests from Kona Ice and Florida Film Academy to promo at events and Mark Lepow to photo events and update TOW facebook/website.
 - A. 12th Annual UMC Run Among the Lakes- Set date 2014
 - B. Halloween Costume Parade and Hayride-Sat. October 26 9am
 - C. Windermere Wine and Dine-Saturday, November 16
 - D. Christmas Movie Night-Saturday, December 14 5:30pm Choose Movie
- V. Tennis
 - A. Main Street and Butler Bay
- VI. Park Updates
 - A. All Parks Update
 - B. Butler Bay
 - 1. Pavilion- TOW
 - 2. Restrooms- TOW Septic, Drain Field, Well, Pump
 - 3. P&R Donates \$25,000 from 5K Reserve Fund
 - 4. Federal Grant US Dept. of the Interior- TOW
National Park Service Land and Water Conservation Fund
 - 5. Community Initiative- Letter of Request, Images, Levels of Sponsorship to Residents/Articles in WOT and Town Newsletter
 - 6. Sponsorship Recognition- BB Saved Etched Glass Windows
- VII. Budget 2013-2014
 - C. Town of Windermere Parks and Recreation Department Budget
 - D. Committee 5K Reserve Fund Budget- New recreation activities, tennis and run/walk events, BB Fundraiser, Main Street light pole banners, etc.
- VIII. Windermere Art Collection- Hang in Town Office with Labels
- IX. Next Meeting Thursday, September 26, 2013@ 5pm Community Room.

**Town of Windermere
Parks and Recreation Committee
Proposed Meeting Minutes
July 25, 2013**

Voting Members Present: Donna Steele, Doug Bowman, Karen Fay, Mary Hayes

Guests Present: Jim O' Brien

Call to Order: Donna Steele called the meeting to order.

Approval of Minutes: Minutes from June 27th were tabled for approval in August.

Approval of Agenda: A formal meeting agenda was presented and approved.

Business Agenda

Liaison Report – Jim O' Brien presented the Liaison report. Mr. O' Brien noted that progress is being made towards approval of a Town fiscal year 2014 budget. In terms of parks, park mowing and maintenance will be placed for bid by a private contractor. Duke Energy is also working on an inclusive park lighting plan that will improve safety and security for residents.

Town Manager Report – Robert Smith provided the Town Manager's report. He stated that site prep for the Butler Bay park is underway. He also noted that the septic is on the south side of the park.

Old Business

A. 5K Run

- No date has been established for the 2014 Run Among the Lakes

B. Windermere Wine and Dine – November 16th

- Discussion was tabled for the August meeting

C. Christmas Movie Night – December 14th

- The finalists for the movie presentation are "Elf" and "Home Alone". Donna encouraged everyone to review these two movies if they have not seen them and bring a recommendation for the August meeting.

D. Tennis

- Mary Hayes noted that the Summer Camp for Kids was successful
- An evening program for adults is planned for September. More details will be coming soon.
- In terms of team tennis, Tracy Mitchell wants to have a womens team again in the Fall. She needs Thursdays and is will to pay for court time. The committee unanimously approved recommendation

that the Town allow Tracy to use the Main Street courts at this time.

E. Park Updates

- Capital improvement plans have been submitted for all parks
- A feasibility cost for the Butler Bay restrooms was discussed. The various elements were summarized from Jim O' Brien based on current information.
- The current budget for the Butler Bay Park was discussed including funding for planned elements. A shortfall of \$32, 160 was identified by Jim O' Brien to get the bathrooms constructed.
- The committee agreed to donate an additional \$25,000 for construction of bathrooms at the park. A motion was made and seconded to take this financial action from committee funds.
- Doug Bowman agreed to make up the \$7160 shortfall as a private donation.

Other Business

- Windermere Art Collection -

Adjournment – The meeting was adjourned at approximately 6:15 p.m.

The next regular meeting is scheduled for Thursday, August 22nd @ 5:00 pm in the Community Room