

Minutes of the Regular Public Meeting **of Windermere Tree Board** **August 29, 2013**

Mission Statement: Augment community awareness of our Urban Forest, provide education regarding the benefits of trees and a commitment to protect, preserve and proliferate our community's Urban Forest.

Call To Order

Chairman Theresa Schretzmann-Myers called the regular public meeting of the Windermere Tree Board to order in the Windermere Community Building, 520 Main Street, Windermere, FL 34786, at 7:00 p.m. on August 29, 2013.

Welcome-The Chairman welcomed members of the Committee and guest Amalie Skorman, Windermere Elementary School Community Garden Chairman.

Attendance

Tree Board Members present at the meeting were: Theresa Schretzmann-Myers, Susan Carter, Janet Sgamma, Jackie Rapport and Town Manager Robert Smith.

- **Announcements** – The Chairman announced that monthly Florida Urban Forestry Newsletter was forwarded via Email to all members of the Tree Board for their information.

Minutes Approval

July minutes were approved and filed electronically to rsmith@town.windermere.fl.us, aclick@town.windermere.fl.us, dburkhalter@town.windermere.fl.us, jhefeli@town.windermere.fl.us

Business

Windermere Elementary School Partners in Education-School Community Garden Tree Planting/Consulting

Town resident and Windermere Elementary School Community Garden Chairman Amalie Skorman pitched an idea for a WES School Community Garden grant. Ms. Skorman asked for support from the Windermere Tree Board for trees for the site, tree education information and grant writing guidance. Ms. Skorman is modeling her idea on a similar school community garden grant that was completed by Chairman Lisa Rutenberger at Dommerich Elementary School in Maitland. It was the consent of the Tree Board to provide grant writing advice, trees, tree education information and planting support for the WES School Community Garden pending approval by WES Principal Diana Greer.

Report-1887 Historic Schoolhouse Site Volunteer Clean-Up and Restoration

Town Manager Robert Smith reported that work to begin the irrigation installation at the 1887 Schoolhouse site will commence on September 11 by volunteer Brent Howard. When the irrigation work is completed Tree Board will coordinate another volunteer work day for installation of the historic camellias and Florida Native trees. The Chairman attended a special volunteer meeting at Olympia High School called by Ellie Gomas, OHS volunteer coordinator.

The Chairman inquired whether the Town had ordered the 6-6-6 organic citrus fertilizer to commence fertilization program for the historic groves trees. Town Manager Robert Smith said he will follow-up a request for 300 lbs. of 6-6-6 Organic Citrus Fertilizer to implement fertilization program around root zones of historic grove trees. A purchase order for fertilizer needs to be completed by the Town.

2014 Arbor Day Ceremony and Windermere Treebute Arbor Day Festival

Jackie Rapport announced the date for the National Arbor Day Ceremony for Thursday, January 16, 2014 to be coordinated with the Windermere Garden Club due to Friday January 17, 2014 being a school holiday. The Tree Board Chairman announced the Windermere Treebute Arbor Day Festival is planned for January 18, 2014 in conjunction with the Florida Arbor Day. More details and program to follow at next meeting for final approval by Tree Board and pending approval by Town Council.

Windermere Tree Ordinance

The Tree Board read thru the entire Windermere Tree Ordinance with Town Manager Robert Smith to compare and correct typos and changes. Chairman will compare both documents and send Legal Blackline version to Town Manager, Tree Board and Development Review Board for review.

Action Items to Be Completed

1. Schedule and complete installation of historic Camellias, Citrus Trees and Florida Native trees as per Town charette for 1887 Historic Schoolhouse plan after irrigation is installed.
2. Organic Citrus Fertilizer 6-6-6 needs to be ordered by Town and placed around root zones of historic Orange Trees by Tree Board volunteers.
3. Tree Board Chairman to create Legal Blackline version of Windermere Tree Ordinance and distribute for review.

Next Meeting

Next meeting scheduled for 3rd Thursday, September 19, 2013, at 7:00 p.m.

Adjournment

The meeting was adjourned at 8:30 p.m. I hereby certify these are the minutes of the Windermere Tree Board as recorded.

THERESA SCHRETMANN-MYERS

Chairman-Windermere Tree Board

:tsm

August 29, 2013

Date